

**11** **MONDAY**  
AUGUST, 1997

APPOINTMENTS & SCHEDULED EVENTS

AUGUST 1997							SEPTEMBER 1997						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7	1	2	3	4	5	6	7
8	9	10	11	12	13	14	8	9	10	11	12	13	14
15	16	17	18	19	20	21	15	16	17	18	19	20	21
22	23	24	25	26	27	28	22	23	24	25	26	27	28
29	30	31					29	30	31				

142 Days Left

TO BE DONE TODAY (ACTION LIST)

- ☒ Print expenses
- ☒ Dar-lee names
- 3 Harris - Hartford
- 4 Tina lines - inventory
- ☒ Craig Memo on NCSEA
- 6 Inventory
- 7 FET EDI write up
- 8 Dental appt
- 9 Eye appt
- 10 NCSEA presentation
- 11 NCSEA tickets
- 12 SDU Group
- ☒ EDS piece to Ham
- 14 Phil BT invoice
- ☒ Organized Exec
- ☒ Print status report
- 17 TX Training Agreement

HOURS	NAME • PLACE • SUBJECT
7 0700	
8 0800	
9 0900	
10 1000	
11 1100	
12 1200	
1 1300	
2 1400	
3 1500	
4 1600	
5 1700	
6 1800	
7 1900	
8 2000	
9 2100	
10 2200	

PHONE CALLS

- ☒ Edith - Marketing person
- ☒ Terry GARNER 803-737-4521
- ☒ Ken Hill Albany Supra
- ☒ Dick Vesper
- ☒ Mike Nichols
- ☒ Frank Harrison
- ☒ Ellen Alvino
- ☒ Evan Lewis
- ☒ Janice Simmons
- ☒ Sean Ryan 717-712-1240 E255
- ☒ Jane Atwell

EXPENSE & REIMBURSEMENT RECORD

- Kevin Beld (Contract) 602-246-2614
- Fax back gym

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